

RENTAL DETAILS



Scan/Email back to us at picstopdx@gmail.com or Mail to us at 4353 NE Halsey St Unit 7, Portland, OR 97213

GENERAL EVENT INFO

Name: _____ Phone: _____

Email: _____ Event Date: _____

Event Type (wedding, birthday, etc.): _____

Venue Name: _____ Event Time (we arrive 1 hour early): _____

Venue Address: _____

What would you like your footer to say?: _____

PACKAGES

___ Package 1:

- 4 hours
- Facebook/Twitter/Email capabilities (when Wi-Fi is accessible)

~~\$1,250~~ \$850

- Unlimited Photo Strips
- Custom Logo at Bottom of Photo Strip

___ Package 2:

- 3 hours
- Facebook/Twitter/Email capabilities (when Wi-Fi is accessible)

~~\$1,100~~ \$750

- 200 Photo Strips
- Custom Logo at Bottom of Photo Strip

ADDITIONAL OPTIONS

___ USB thumb drive with all your photo strips (\$75)

* Device will be shipped within 1 month of the event.

___ Photo album for guests to put their 2nd photo strip in (\$100)

___ Customizable Back Drop - 2 Month advance minimum (\$150)

___ Additional hour (\$150)

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CONTRACT INFO

Please Sign Below After Reading

It is agreed that:

- The photo booth will arrive approximately 1 hour before the service period begins to set up. If an early setup is requested, there will be a charge of \$50 per additional hour.
- We will need a 10-foot by 10-foot area for setting up the photo booth, prop table, and backdrop.
- There must be no obstacles that will make delivery and setup of photo booth unachievable. The client will take full responsibility that the event location can accommodate the photo booth. Full rental will be charged if we cannot enter into the building with the photo booth due to any restrictions. The photo booth has been designed to fit through a standard doorframe.
- We will need a minimum of one standard electrical outlet from a reliable power source for the photo booth operation within 40 feet of the set-up area. The circuit must be free of all other connected loads. Any delay in the performance or damage to the photo booth equipment due to improper power is the responsibility of the client.
- The photo booth can be set-up outside, as long as there is a nearby power-source, no chance of getting wet, and can be on a flat, dry surface in a safe location.
- The photo booth agrees to have the photo booth operating for a minimum of 90% during this period. Occasionally, operations may need to be interrupted for maintenance of the photo booth (changing photo paper, adjusting equipment, etc.)
- In the event of circumstances deemed to present a threat or implied threat of injury or harm to the photo booth, photo booth attendant, or any other equipment in PicStop PDX's possession, the company reserves the right to cease operations. In this event, the retainer will be forfeited.
- In order to prevent equipment damage or liability arising from accidental injury to any individual attending this event, PicStop PDX reserves the right to deny any guest access to the photo booth or other equipment. It is hereby further agreed that the client shall be help liable for any injury or damages to the photo booth attendant or property of the photo booth while on the premises of said engagement if damaged by the client or guest, members of His organization, engagement invitees, employees, or any other party in the attendance, whether invited or not.
- Please let us know if you would not like your images used in our marketing.
- We will travel within 30 miles of Portland for free, and each round-trip mile after that is \$1 per mile.
- Facebook, Twitter, and email uploading will only work if there is an active wireless internet connection at your venue.
- If there is served at your event, please provide two meals for Picstop PDX employees.
- A non-refundable retainer of \$250 with this contract is due with the contract to secure the date and time slot of your event. The remaining amount is due 2 weeks (14 days) in advance of the clients event. We are not able to secure your date on our calendar until the retainer is received.
- We accept checks made payable to Picstop PDX
- Any request for a date change must be made in writing at least 30 days in advance of the original event date. Change is subject to photo booth availability and receipt of a new event contract. If there is no availability for the alternate date, the retainer shall be forfeited and event cancelled.
- Any cancellation occurring less than 30 days prior to the event date shall forfeit all payments received.
- Any cancellation occurring more than 30 days prior to the event date shall forfeit the retainer.
- If you chose the USB thumb drive as an add-on to your package, allow up to 1 month following the event to mail the device.

Signed: _____

Date: _____